



**American
Red Cross**

Greater Hanover Chapter

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American Red Cross, Great Hanover Chapter Board Meeting Minutes – February 5, 2009

Members Present: Rebecca Costello, Randy Test, Lynn Peterson, Shanon Toal, Melinda Vespar, Doug Seibel, Robert Troxel, Tim Moyer, Pastor Valez, Jim Minner, Staff Support Steve Kerr

Welcome:

Meeting began at 12:00 PM. Lynn Peterson welcomed all members present and thanked them for coming today. Lunch was served for all who attended.

Consent Agenda:

Minutes from November 25, 2008, and department reports submitted and approved.

Treasure's Report:

December statement was presented by Robert. Highlights are as follows :

- Cash month end was \$103838.37
- A/R shows \$4556.14 this includes the Family Cntr. Grant.
- A/P is at \$31,286.92 as of 2/4/09 is shows \$9248.00
- Total Revenues is at \$284,648.00 (19,128.00 under budget)
- This is due largely to fund raising falling short.
- Total Expenses \$310,255.00 this \$26389.00 under budget) the Board commended Steve and his staff for controlling expenses while adding or maintaining service efforts.

Approved: Motion – Tim 2nd – Doug

Financial Development:

Steve Kerr reviewed the current Financial Development results as of February 4. The highlights are the following:

- Summer Appeal reached 117.9% of it's goal raising \$18,278.00
- Holiday Appeal reached 107.4% of it's goal raising \$69790.00
- Fire Hurts campaign fell short reaching 80.1% of the goal at \$9607.00
- Feed a Friend raised \$26886.00 about \$3600.00 less then last year.

Committee Activity Report:

Reports, updates and activity were provided for Committees as indicated on the agenda. Some highlights are the following: Some highlights are as follows:

- Change in Banks – Robert reported that the Chapter moved it accounts from PNC Bank (formally Bank of Hanover) to M&T Bank. By doing so this has decreased many hidden cost to the chapter. The Chapter also thought it important to support a bank that has supported them as M&T has over the years.
- Facility management: Reported by Steve
- Review of the Warner Bequest funds: It was reported that a garage/storage area would be build using the funds of the bequest to house the ERV and also for storage. As requested in the last Board meeting bids were received by Hoffeigns Brothers and C.W. Test construction (attached).
Motion made by Tim and 2nd by Doug to move forward the project awarding the bid to C.W. Test Construction (note: Randy Test abstained from voting)

Motion made by Tim and 2nd by Doug to also move forward with the complete block construction of the unit according the additional letter attached to the C.W. Test with complete total for the project at \$44140.00.
(note: randy test Abstained from voting)
- Steve reported a new volunteer/staff door entrance was needed: project total \$1565.00. Motion made to approve by Randy and 2nd by Robert.

Additional Actions/Announcements

- Board Web-site access is up and running. Steve will send out instructions to all Board members on signing on
- Moments of Mission: Presented Brent (Support Staff)
 - Brent reported the following on Programs of Health and Safety
 - Economy impact and what we are doing to address this, example looking at lower cost training techniques
 - Learn to Swim is being marketed as a safety program with an emphasis on increased safety and drowning prevention
 - New infant swim levels as requested. 3 & 4 year olds programs have been added with out parent participation
 - Working with the Family Center and Food Pantry to increase safety training.

Meeting adjourned 1:05PM
Motion made by Doug 2nd Tim

Next Meeting Tuesday March 31, 2009 at 5:30PM

Respectfully submitted by
Rebecca Costello Secretary