



**American
Red Cross**

Greater Hanover Chapter

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Board Meeting Minutes Tuesday, September 30, 2008

Members Present: Lynn Peterson, Chair; Alec Sivel; John Luckenbaugh; James Miner; Pastor Valez; Robert Troxel; Doug Seibel; Shanon Toal; Randy Test; Tim Moyer; Rick Rorrer; Mason Brady; Staff Support: Steven Kerr, Executive Director. **Special Guests:** Adam Smith, Alix Shrader. **In Attendance:** Kara Darlington; Smith, Elliott, and Kearns, CPA.

Welcome: Meeting began at 5:30 PM. Lynn Peterson welcomed and thanked everyone for attending. Lynn asked Steve if he would introduce the two new staff support team members:

Alix Shrader introduced herself as the new Family Center Manager, she expressed eagerness and appreciation for the chance to work with the Hanover Red Cross.

Adam Smith introduced himself as the new Director of Emergency Social Services. He is eager and excited about the opportunity and expressed how he has already started his new role with the Hanover Red Cross.

Steve thanked both team members for attending and speaking with the Board tonight.

Fiscal Year 2008 Annual Audit Report: Kara Darlington, CPA from SEK reviewed annual audit and presented a detailed report. Audit highlights and financial details were reviewed and discussed. Overall, audit was very clean with no major adjustments.

Minutes: The minutes of the May 27th and June 20th Board Meetings were presented and reviewed. Motion to accept minutes as presented was made by Tim Moyer and seconded by Doug Seibel.

Treasurer's Report: Alec presented the Financial Statement for the month ending August 31st. Financial Statements for the Two Months Ending August 31, 2008. Current cash at August 31 remained consistent with July month end; however, decreased approximately \$14,000 through mid-September. Revenues, not including Silent Campaign pledges, are under budget at 5.3%. Expenses in total are under budget approximately \$11,400 for the first two months of the fiscal year. Totals from the August 31 financial statements included: year to date revenue of all funds totaled \$94,598, and without booking multi-year pledges the revenue would be \$90,598; year to date expenses of all funds totaled \$109,338; with a Net Loss over Expenses before Depreciation of \$14,740, and a Net Loss after Depreciation of \$19,704 year to date, and without pledges the fiscal year to date would be showing a loss of approximately \$23,704 remaining consistent with year to date budget for two months into the new fiscal year.

Financial Development: Steve reviewed the current financial development result, Summer Appeal, exceeding 94% of goal, appears to be slightly ahead of last two years at this time. We are currently in United Way blackout until mid-November. Total chapter funds received as of September 22 are \$60,867, consistent with prior year not including bequests; however, down approximately \$11,680 (not including bequests) from two years ago.

Committee & Activity Reports:

Robert Troxell is looking at getting an updated key locking system to work with both buildings

Steve announced we are working to get an conveying system in place to ensure team member safety and efficiency.

Additional Actions/Announcements:

- Steve gave a hurricane update and an update on the blood donor center.
- Hope for the Holidays is on the way we are looking for volunteers to work.
- Steve commented that the staff in the office is the best it has even been in a long time.
- Steve asked everyone to look at the web site hanoverredcross.org
- Feed a friend marathon is December 10th – 12th and needs everyone's support.

Additional Actions/Announcements:

- Next meeting is November 25, 2008 at 5:30 PM in the Board room.

Meeting adjourned at 7:07 PM. Motion made by Tim Moyer and seconded by Doug Seibel.

*Minutes respectively submitted by:
Rebecca Costello, Board Secretary.*